

**GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES**

**EXECUTIVE COMMITTEE
Minutes of the June 12, 2017 Meeting**

Patrick Ormsby, Chair

CALL TO ORDER AND ROLL CALL

The Executive Committee of the Governors State University Board of Trustees was called to order by Board Chair Patrick Ormsby at 9:09 am. Trustee Bruce N. Friefeld was also in attendance. Trustee Lorraine Tyson was absent.

Also in attendance: Elaine P. Maimon, President; Deborah Bordelon, Provost and Vice President for Academic Affairs; Alexis Kennedy, General Counsel; Aurelio Valente, Vice President for Student Affairs and Dean of Students; Kimberly Lambert-Thomas, Vice President for Administration and Finance; Penny Perdue, Executive Assistant to the President; Elizabeth Cada, Dean, College of Health and Human Services and Dean of Graduate Studies; Derrick Brown, Vice President, Student Senate; Villalyn Baluga, Interim Associate Vice President of Financial Services; Jim Zumerchik, Interim Associate Vice President for Facilities Development Management; Tracy Sullivan, Assistant Vice President for Procurement and Business Services; Rupert Evans, Professor, College of Health and Human Services; Kelly McCarthy, Assistant Vice President for the Academic Resource Center; and Mike Sullivan, Chief Operating Engineer, FDM.

ACTION ITEMS

Resolution 17—38: Approval of a Contract with Advocate Health and Hospitals Corporation, d/b/a/ Advocate at Work to Provide On-Campus Health Care to Students, Faculty, and Staff
Ormsby entertained a motion to approve Resolution 17-38. Friefeld made a motion. Ormsby seconded. Lambert-Thomas explained the addition of lower division and residential students to the University's student body generated a growing need for basic health and wellness services on campus. A committee was formed to assess the types of services needed, and it was determined a third party vendor that specializes in the management of on-site health clinics would best meet the needs of the GSU community. A Request for Proposals (RFP) was issued in January 2017 that produced interest from several vendors, but no formal proposals. Vendors cited the small client population (students only) as the main reason for not submitting a proposal. After further assessment, Advocate offered their *Advocate at Work* model and suggested including the option of allowing employees to use the clinic. It should be noted that there is a critical need to begin services in the fall 2017 semester. If approved, the contract will be processed through the statutory emergency procurement process. Because of the Illinois Procurement Code, the duration of the initial emergency purchase is limited by law to 90 calendar days. An emergency purchase contract may be extended beyond 90 calendar days, an extension period, if the Chief

Procurement Officer (CPO) determines additional time is necessary and that the contract scope and duration are limited to the emergency. In this case, the initial 90 days and the extension period would allow services to begin, data to be gathered, and a resulting scope of services be developed for a new RFP issuance in summer 2018.

Ormsby asked if the funds generated by the \$5 per credit hour health services student fee are enough to support the health center. Thomas replied that those funds, in addition to payment for services by employees would be sufficient to cover the cost of operating the facility. Friefeld asked if the Chief Procurement Officer referenced is that of the State or the University, to which Thomas responded it refers to the State Chief Procurement Officer. She added that this item had to be withdrawn from the agenda of the May 12, 2017 Board of Trustees meeting because the CPO requested additional outreach to vendors. Friefeld asked if the CPO was now satisfied with this contract. Thomas responded affirmatively, adding that the services being offered meet the needs of the University as determined by the committee. The motion was approved by unanimous voice vote.

Resolution 17—39: Approval of a Contract with F.E. Morgan, Inc. Mechanical Services of Northbrook, IL for the Repair of Chillers in the HVAC System

Ormsby entertained a motion to approve Resolution 17-39. Friefeld made a motion. Ormsby seconded. Thomas reported that a portion of GSU's HVAC system that heats and cools the main building structure (A-G wings) has three chillers. Years of budget constraints have not allowed for routine maintenance. On May 17, chiller 1 experienced an operational failure. A complete inspection of the chiller revealed serious internal damage to all internal bearings and rotating components, and all require replacement. In addition, the rotor shaft was damaged from bearing disintegration and needs to be repaired. The failure of chiller 1 has placed extra pressure on chiller 2, causing the triple duty valve for its pump to stop functioning properly. F.E. Moran, Inc. presented as the lowest and most responsible bidder at a cost of \$130,000.

Ormsby asked about the timeline for the repairs, to which Zumerchik responded it would take approximately two weeks once the Board approves the action. Sullivan added that the vendor has prepared the order for the parts, with expedited shipment, and will proceed once approval by the Board is given. Friefeld commented that one of the reasons this problem arose is because the University has not had the funds to do routine maintenance on many of its facilities. He added that it is common knowledge the water piping system is old, but recommended taking a closer look at other facilities maintenance issues that become more costly projects when they become emergency repairs. Thomas agreed, adding that during the PBAC meeting held May 16 maintenance and repair of the chillers was taken off the table in order to achieve the budget goals set for FY18. Unfortunately, the next day a major break occurred in the chillers. Ormsby asked if there is a prioritized facilities maintenance plan. Zumerchik responded there is one, with items prioritized in accordance with how they will affect the operations of the University. Friefeld commented that the University engages with the state, telling them that GSU needs funding for its water mains, and then something like this comes up leaving the University exposed to criticism. He recommended this be looked into. Maimon agreed that was a good point, asking

how long it has been since maintenance was performed on the chillers. Sullivan replied it has been at least 4-5 years. Ormsby recommended prioritizing facilities maintenance be revisited, and that those items be addressed. There being no further discussion the motion was approved by unanimous voice vote.

There were no requests for Public Comment.

Ormsby entertained a motion to adjourn the Executive Committee meeting of the Board of Trustees. Friefeld made a motion. Ormsby seconded. The motion was approved by unanimous voice vote and the meeting adjourned at 9:21 am.

Respectfully submitted,

Joan Johns Maloney